

Work Package 02 – Support for coordination activities among institutions within SANE27

Name of Expert:	TBD	Contract No.:	SANE27/1
Title:	Institutional Expert	Component:	Outcome 1:
Specific work:	Expertise is related to implementation of activities within SANE27 Component 1 – Support to MTE-Chapter 27 institutions in approximating EU environmental requirements as part of preparation for bilateral screening, activity 1.5		
Activities:	<ol style="list-style-type: none"> 1. Review of competences of institutions in Albania regarding EU negotiation based on the Screening preparation assessment documents and its own findings; 2. Identification of institutions, public bodies and persons responsible for coordination of EU negotiation on national level considering Chapter 27 requirements for EU negotiations; 3. Analyse requirements for internal procedure in the MTE for Chapter 27 coordination, develop and coordinate draft procedures for MTE in leading the process for EU negotiation (preparation for screening and negotiations); 4. Analyse national EU negotiations related documents, procedures and structures, develop and coordinate draft procedures for Inter-governmental WG Chapter 27 in the preparatory process for EU negotiation ; 5. Develop procedure to ensure institutional cooperation and communication at technical level, to comply with the obligations deriving from the EU-negotiation in environment (including preparation for screening, screening, developing negotiation positions, and negotiations); 6. Deliver presentations during workshops and trainings, answer questions if any, contribute to the discussion. 		
Outputs:	<ol style="list-style-type: none"> 1. Draft Internal (MTE) and External (MTE and Inter-governmental WG Chapter 27) procedures for Chapter 27 negotiation coordination and for preparation for screening and negotiations. 2. Presentations. 3. Participation in workshops and trainings and delivery of presentations. 4. Short Memos of the meetings (if held separately from SANE27 team). 5. Report regarding undertaken activities. 		
Delivery dates:	30 June 2019		
Document			

containing full description:			
No. days allocated:	20	Comments:	N/A

Notes:

- Work package to be used within the framework of a valid contract.
- Copy of work package to go to the Expert and cc Programme Coordinator & Swedish EPA Programme Coordinator.
- Work package to be 'closed' when outputs are accepted.